



"Creating Community Through People, Parks and Programs"

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AGENDA

Colchester Parks & Recreation Commission

November 3, 2014

Bacon Academy Media Center

7:00 PM

1. Call to Order
2. Additions to Agenda
3. Citizen's Comments
4. Acceptance of Minutes: Oct 6, 2014
5. Reading of Correspondence
6. Committee Reports
 - Facilities
 - Finance/Administration
 - Programs
 - BOS Liaison
 - BOF Liaison
 - BOE Liaison
7. Discussion and Possible Action on the Recreation Commission and Sport Council 2015 meeting dates
8. Discussion and Possible Action on the Dog Policy during R8 events
9. Discussion and Possible Action on a Board Member Application
10. Recreation Supervisor's Report
11. Recreation Manager's Report
12. General Comments
13. Adjournment

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COLCHESTER, CT
2014 OCT 30 PM 4:59
TOWN OF COLCHESTER
CLERK

MEETING MINUTES
Colchester Parks & Recreation Commission
October 6, 2014, 7:00 p.m.
Town Hall – Room 3

Members Present: C. Ferrante, N. Kaplan, L. Dimock, D. O'Brien, K. Moody

Others Present: C. Hancin, Denise Mizla, Paula McDowell, Arthur Liverant, Melissa Caster, Steve Coyle, Bacon Academy Civics students

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1. Call to Order

Chairman C. Ferrante called the October 6, 2014, meeting to order at 7:06 p.m.

2. Additions to Agenda

None

3. Citizen's Comments

Steve Coyle, Water & Sewer Commission Chairman, but speaking as a citizen, discussed the choices available related to the needed repairs of the Spray Park. C. Hancin said the repair options are being investigated. P. McDowell requested the commission pursue a possible rule change to not allow leashed dogs on R8 during youth football games. There have been several problems with game attendees and their dogs and since dogs are currently allowed by the town, CYF has no recourse. C. Ferrante stated the discussion will be added as an agenda item for the November 2014 meeting. N. Kaplan, speaking as a citizen, said he was impressed by the turnout for the Sports Arena and that the Commission should advocate for that type of support during budget meetings. D. Mizla added that there is a new Tri-board subcommittee tasked with communicating budget issues and information to the public. D. Mizla suggested the Parks & Recreation Department be added as a communication item.

4. Acceptance of Minutes: Sept. 8, 2014

N. Kaplan MOTIONED to approve the minutes of the September 8, 2014 meeting. SECONDED by D. O'Brien. All members present voted in favor. MOTION CARRIED.

5. Reading of Correspondence

None

6. Committee Reports

- Facilities – N. Kaplan reported that the new food concessionaire is doing an outstanding job. C. Ferrante reported the R2 field renovations are in progress, some foot traffic has been witnessed, the fence needs to be fixed and the gate locked.
- Finance/Administration – none
- Programs – none
- BOS Liaison – D. Mizla reported the proposed sports arena was awarded a tax abatement
- BOF Liaison – none
- BOE Liaison – none

7. Discussion and Possible Action on the Recreation Commission and Sport Council 2015 meeting dates

Tabled to next meeting

8. **Discussion and Possible Action on changes to Sports League Field Use Policies & Procedures**
C. Hancin reviewed changes to policy based on previous discussion. After review and discussion, L. Dimock MOTIONED to approve the changes to the Sports League Field Use Policies & Procedures as presented with the exception of one change on Page 5, COACH TRAINING REQUIREMENTS, bullet item one, strike the word annually. SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

9. **Discussion and Possible Action on the Special Event rental fees on the Town Green**
Several options regarding fees were discussed. C. Hancin reported that between \$2500 and \$3500 per year are raised in fees from the rental of the Town Green. Fees cover only a small portion of the maintenance and management associated with use of the Green. The Commission agreed it is appropriate to collect fees. C. Hancin will provide details on the reason for the fees when groups rent the Green in the future.

10. **Recreation Supervisor's Report**
C. Hancin distributed written report for review and offered to answer any questions. N. Kaplan MOTIONED to accept the Recreation Supervisor's Report. SECONDED by D. O'Brien. All members present voted in favor. MOTION CARRIED.

11. **Recreation Manager's Report**
C. Hancin reviewed the 57 Fest budget, reported that with the sale of ride bracelets and some last minute sponsors, the budget broke even. C. Hancin presented the Program fund budget, reporting the fund is trending well for July and August 2014 and the 2013-2014 Unaudited Report shows a positive balance of \$51,609.01. The BOF has asked for a plan for the revenue, which C. Hancin will prepare and present to the Commission at a future meeting. On the recommendation of a local veterinarian, the dog park is closed for two weeks due to kennel cough. The town is hosting Colchester Government 101 for nine weeks on Thursday evenings. The classes provide information on town departments and local government operations. It is free and open to all. N. Kaplan MOTIONED to accept the Recreation Manager's Report. SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

12. **General Comments**
None

13. **Adjournment**
D. O'Brien MOTIONED to adjourn the meeting at 8:28 pm. SECONDED by N. Kaplan. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,
Lynette Dimock
Parks & Recreation Commission Secretary